



# **Grant Fund Policy**

## **Contents**

1.	Version Control.....	3
2.	Introduction to policy .....	4
3.	The Policy.....	4
4.	Reporting & Review .....	6

## **1.Version Control**

<b>Policy Title:</b>	<b>STB Grant Fund Policy</b>
<b>Version:</b>	<b>Version 2025</b>
<b>Date Issued:</b>	<b>24/02/25</b>
<b>Date to be reviewed:</b>	<b>Sept 2025</b>

## 2.Introduction to policy

### *Background to the policy:*

In November 2023 the Trustees tasked Revd Ben Gardner to gather a small group of representatives from STB to discuss how we might creatively use current and future general tithe monies for missional/kingdom activities within and beyond STB. In Feb 2024, Ben Gardner, Jason Rowles, Shirley Whitlock and Paul Anderson gathered and discussed various options for trustees to consider. In 2024, the proposal/policy below was agreed and the Grant Fund was launched.

### *The Proposal:*

To create and implement an **STB Grant Fund** using the general tithe monies to support local missional and kingdom-focused projects. Applicants would be required to apply (via an online form) for a dedicated amount (up to £500) based on a given criteria. If successful, the applicant(s) would be required to provide a short report on how the grant has been used, which would then be included in the AGM report.

## 3.The Policy

### The Criteria:

Applicants for the STB Grant Fund would need to fulfil the criteria below:

*Grants will only be given to projects that fulfil at least one of the criteria below (which reflect STB's BMO & CIO):*

That furthers the advancement of the Christian faith.

That contributes to the prevention and relief of hardship.

That invests in the growth and well-being of children and young people.

#### *Required Criteria:*

Applicants will need to be 16 years old and over.

Applicants need to be based in Leicestershire.

Applicants will need to show costings as to how the money will be used.

Applicants will need to demonstrate that they hold to the values of STB (Integrity, Generosity, Community, Audacity and Joy)

Applicants will need to show how they will be advancing Biblical Kingdom values within their given projects.

Successful applicants will need to provide a short report as to how the money was used.

#### *Further Grant Funding:*

Successful and unsuccessful applicants can apply for further funding for similar or new projects. Applications will need to be submitted before the approved submission dates.

#### *Application Process:*

The STB Grant Fund page will be located on our website and advertised through e-News.

Applicants complete an online form - which will be integrated into ChurchSuite and ChurchSuite flows.

The tithe committee will meet to discuss after each submission date to accept or decline the application based on the criteria. An informal conversation with the applicant may take place if the application requires minimal adjustment to meet the criteria.

If the application is successful the tithe committee will inform the treasurer to release monies to the applicant(s) and a report from the applicant will be sent to show how the money was used.

If the application is unsuccessful, the tithe committee will inform the applicant. The applicant will be informed that they can apply again.

#### Submission Dates:

Three submission dates will be stated on the website to enable a fair process and spread funds throughout the year. The dates for final submission will be as follows:

1st Feb

1st Jun

1st Oct

#### Grant Fund Committee:

Shirley Whitlock, Paul Anderson and Emily MacLean

#### Trustees permissions for Grant Fund Committee:

To enable the Grant Fund Committee to function and approve grant funding, the STB Trustees permit the Grant Fund Committee to approve and release general tithe monies to successful applicants.

## **4. Reporting & Review**

The Grant Fund Committee will meet annually to review the Grant Fund process and will report back to the Trustees once a year. A Grant Fund written report will be included in the AGM report.